

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Educational Service Center of Lorain County Governing Board

Held: Elyria, Ohio

Date: October 22, 2013

CALL TO ORDER

The Educational Service Center of Lorain County Governing Board held its Regular Meeting on Tuesday, October 22, 2013. The meeting was called to order by Mr. Kalina at 4:00 P.M.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes
Absent: Tyler
Motion Carried

HEARING FROM THE PUBLIC

None.

BOARD MEMBER REPORTS

None.

TREASURER'S REPORT

Mrs. Orseno updated the board on the condition of funds, receipts versus expenditures and investments.

TREASURER'S RECOMMENDATIONS - 13-56

1. It is recommended that the Board approve:

- a. Minutes of the regular meeting of the Board held on September 17, 2013.
- b. Financial Report and Condition of Funds for September, 2013 as reviewed and read.
- c. Payment of September bills as described in the computer printout sheets.
- d. Investments as reviewed and read.
- e. To authorize the Treasurer to make the following permanent transfer:

\$1,491.64 from Special Education Rotary (014-9012) to
General Fund (001-0000)

Roger Sero moved, seconded by Judy Maldonado that the foregoing recommendations be approved.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes
Absent: Tyler
Motion Carried

SUPERINTENDENT'S REPORT

First reading of Board Policies (delete, new and revised):

Delete Policy 9270 - Equivalent Education Outside the Schools
(Home Schooling)
New Policy 1630.01 - FMLA Leave (Administration)
New Policy 1662 - Anti-Harassment (Administration)
New Policy 8390 - Animals on Educational Service Center Property
Revised Policy 1220 - Employment of the Superintendent
Revised Policy 1310 - Employment of the Treasurer
Revised Policy 1520 - Employment of Administrators
Revised Policy 2623.02 - Third Grade Reading Guarantee
Revised Policy 3120 - Employment of Professional Staff
Revised Policy 3220 - Standards-Based Teacher Evaluation
Revised Policy 3362 - Anti-Harassment (Professional Staff)
Revised Policy 3430.01 - FMLA Leave (Professional Staff)
Revised Policy 4362 - Anti-Harassment (Classified Staff)
Revised Policy 4430.01 - FMLA Leave (Classified Staff)
Revised Policy 5513 - Care of School Property
Revised Policy 5517 - Anti-Harassment (Students)
Revised Policy 5517.01 - Bullying and Other Forms of Aggressive Behavior
Revised Policy 6152 - Student Fees, Fines and Charges
Revised Policy 7300 - Disposition of Real Property/Personal Property
Revised Policy 8210 - School Calendar
Revised Policy 8330 - Student Records

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Revised Policy 8405 - Environmental Health and Safety Issues
 Revised Policy 8462 - Student Abuse and Neglect

SUPERINTENDENT'S RECOMMENDATIONS:1. GENERAL: 13-57

- a. To approve the lease agreement between the Educational Service Center of Lorain County and North Coast Council, effective October 1, 2013 thru September 30, 2018.
- b. To approve an agreement to provide consulting services to Huron City School District for SLO Support and Understanding Teacher Value Added Report, on September 24, 2013 and October 18, 2013 at a cost of \$850.
- c. To approve an agreement to provide consulting services to Sheffield/Sheffield Lake City School District for a custom half day Calibration Session, on October 14, 2013 at a cost of \$400.
- d. To approve the agreement with William G. O'Callaghan Jr. to provide public engagement support services during the 2013-2014 school year to the districts which are served by the Educational Service Center of Lorain County, at a cost of \$5,000.
- e. To approve REACHhigher to serve as the Business Advisory Council for the Educational Service Center of Lorain County.
- f. To approve the resolution previously approved by the Columbia Local Schools determining impracticality of transporting a student to a private school (St. Jude School).
- g. To approve the revised multi-agreement with Amherst Exempted Village Schools.
- h. To amend resolution 13-24(k) and revise the 2013-2014 school calendar for the Lorain County Juvenile Court Residential Facilities Education Program.

Roger Sero moved, seconded by Judy Maldonado that the foregoing recommendations be approved.

Roll Call: Kalina=yes; Maldonado=yes; Sero=yes; Von Gunten=yes
 Absent: Tyler
 Motion Carried

2. PERSONNEL: 13-58

- a. To employ **Michael Pennington** as a Technology Integration Trainer, on a 10-month Administrative contract, at a salary of \$62,000 (pro-rated to \$48,777.44), effective October 9, 2013 thru June 30, 2015, to be paid out of NORT2H funds.
- b. To employ **Brent R. Susanjar** as LDA Certified Teacher, on a one year, 9-month contract, at a salary of \$33,856 (pro-rated to \$27,416), for 149 days effective October 14, 2013 thru July 31, 2014. All costs to be paid by Lorain Digital Academy.
- c. To approve additional time worked beyond the regular work day for trainings to fulfill requirements for **Tara Shaw** to be paid at her hourly rate through the submission of timesheets, effective August 22, 2013 thru November 2, 2013, not to exceed 40 hours.
- d. To authorize a one-time cell phone allowance of \$250 and an ongoing \$100 per month cell phone stipend for **Cynthia Lemmerman**, effective August 5, 2013 through July 30, 2015. Allowance and stipend to be run through payroll and all costs to be paid by Lorain City Schools.

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- e. To amend resolution 13-18(h), to employ **Mike Gillam**, Coordinator On-Line Learning (Amherst City Schools), employee STRS pickup of 10% to be Board paid. All costs to be paid by Amherst City Schools.
- f. To amend resolution 13-26(g), to employ **Catherine Garrett** at Step 0, MA of the Teachers Salary Schedule, effective August 20, 2013 thru July 31, 2014.
- g. To amend resolution 13-45(dd), to increase the travel allowance for **Debbie Hunt** to \$1,000.
- h. To approve out of state travel for **Dave Miller**, to attend the BrightBytes Summit in San Francisco, CA, on November 11-13, 2013 at an estimated cost of \$500. Travel and hotel to be paid by BrightBytes, all other expenses to be paid out of NORT2H funds.
- i. To approve a travel stipend for **Katie Anderson Knapp** to offset costs to attend the National Council for Social Studies Conference in St. Louis, MO, on November 20-23, 2013, not to exceed \$400. To be paid out of General funds.
- j. To approve fundraisers for the Early Learning Center: T-shirt Sale through Koala Tee Kidswear from October 23 through November 30, 2013 and Mama Jo Homestyle Pie sale from October 28 through November 11, 2013.
- k. To approve the attached job descriptions for the positions of Project Search Program Liaison

JOB TITLE: Project Search Program Liaison

QUALIFICATIONS: Certification as a Special Education Teacher

Three years of teaching experience in a Special Education unit

(one year of which at the high school level)

Transition to Work Validation

Evidence of participation in cooperative community/school efforts

(Superintendent approval required for any variations from above listing.)

REPORTS TO: Director of ESC Programs & Services

CONTRACT: Ten (10) months

JOB DESCRIPTION:

1. Liaison between Project Search site instructors and the Lorain County ESC
2. Provides technical assistance to site instructors regarding process and procedures of the program.
3. Provides support to instructors as they plan events such as orientation, information nights, open houses and graduation.
4. Provides support to instructors as they collect and report data to Project Search and other partners.
5. Collaborates with business liaisons for both the Mercy and LCCC sites to maintain clear expectations and provide support when necessary.
6. Works with managers and co-workers to educate on disability awareness.
7. Collaborates with adult service partners, to include BVR, LCBDD and UCP to support their delivery of service to students.
8. Attends employment meetings on an as-needed basis.
9. Plans and implements Project Search Advisory Committee meetings for strategic planning and continuous improvement.

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1. To approve the following professional memberships for the 2013-2014 school year

Darren Conley	PDK The Association for Positive Behavior Support
Barbara Conrad	ASHA OSLHA (Ohio Speech, Language & Hearing Association) OSSPEAC (Ohio Schools Speech Pathology Education & Audiology Coalition)
Moira Erwine	ASCD ADA (American Dyslexia Association) IANNCICI (International Association of Non-Violent Crisis Intervention Certified Instructors) NSDC
Vicki Fisher	ASCD OAESA
Kari Foreman	OASCES (Ohio Association of Supervisors and Coordinators of Exceptional Students) National Dropout Prevention Network
Jennifer Heim	ASHA ATA (Alliance for Technology Access) Autism Society of America Closing the Gap
Jessica Imbrogno	OASCES (Ohio Association of Supervisors and Coordinators of Exceptional Students)
Mary Lou Kaminski	ASCD National Association of Gifted Coordinators OAGC
Jamie Krajewski	OASCES (Ohio Association of Supervisors and Coordinators of Exceptional Students)
Carol Lepi	ASHA OSSPEAC
Tracy Lichtenfels	Council for Administrations of Special Education Ohio Association of Pupil Services Administrators
Martin Linder	OSESA
Nancy Osko	ASCD International Reading Association NAEYC WestShore Reading Council
Jackie Plantner	ASCD NAEYC (National Association of Exceptional Young Children) North American Reggio Emilia Alliance
Judy Reinke	Council of Exceptional Children NAEYC
Carrisa Spitzer	ASCD National Association of Gifted Coordinators OAGC
Jody Weidrick	ASCD ISTE (International Society for Technology in Education)

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- m. To accept the resignation of **Tara Shaw**, Associate Teacher, Elyria Preschool, effective November 2, 2013.
- n. To authorize payment to **Stephanie Beck**, for hours she worked during Avon's ESY program during the summer of 2013. To be paid at her FY13 hourly rate and all costs billed back to Avon Local Schools.

Roger Sero moved, seconded by Judy Maldonado that the foregoing recommendations be approved.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes

Absent: Tyler

Motion Carried

3. LERC BOARD OF DIRECTORS: 13-59

- a. To approve the minutes for the meeting of June 14, 2013
- b. To approve the Fiscal Reports for the following Consortium Programs (July and August 2013): Insurance Life Insurance
- c. To approve an increase in Wellness Funds to \$30 per enrollee based on the enrollment in October of the previous year.
- d. To add the recommended appeal language to the plan.
- e. To authorize the Chair to work with Legal Counsel to update the plan documents.
- f. To establish the following meeting dates for the remainder of Fiscal Year 2014:

October 14, 2013	January 13, 2014	April 14, 2014
November 18, 2013	February 10, 2014	May 12, 2014
December 9, 2013	March 10, 2014	June 9, 2014

Lois Von Gunten moved, seconded by Roger Sero that the foregoing recommendations be approved.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes

Absent: Tyler

Motion Carried

NEW BUSINESS

None.

ADJOURNMENT: 13-60

Roger Sero moved, seconded by Judy Maldonado that the meeting be adjourned at 4:37 P.M.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes

Absent: Tyler

Motion Carried

President

Treasurer

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