

**RECORD OF PROCEEDINGS**

Minutes of

Regular Meeting

Educational Service Center of Lorain County Governing Board

Held: Elyria, Ohio

Date: November 19, 2013

CALL TO ORDER

The Educational Service Center of Lorain County Governing Board held its Regular Meeting on Tuesday, November 19, 2013. The meeting was called to order by Mr. Kalina at 4:00 P.M.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Tyler-yes; Von Gunten-yes  
Motion Carried

HEARING FROM THE PUBLIC

None.

BOARD MEMBER REPORTS

None.

TREASURER'S REPORT

Mrs. Orseno updated the board on the condition of funds, receipts versus expenditures and investments.

TREASURER'S RECOMMENDATIONS: 13-61

1. It is recommended that the Board approve:

- a. Minutes of the regular meeting of the Board held on October 22, 2013.
- b. Financial Report and Condition of Funds for October, 2013 as reviewed and read.
- c. Payment of October bills as described in the computer printout sheets.
- d. Investments as reviewed and read.

Roger Sero moved, seconded by Lois Von Gunten that the foregoing recommendations be approved.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Tyler-yes; Von Gunten-yes  
Motion Carried

SUPERINTENDENT'S REPORT

- OESCA Governance Proposal
- Project Search
- Second Reading of Board Policies

SUPERINTENDENT'S RECOMMENDATIONS:

1. BOARD POLICY: 13-62

To adopt the following new and revised board policies:

Delete Policy 9270 - Equivalent Education Outside the Schools (Home Schooling)  
New Policy 1630.01 - FMLA Leave (Administration)  
New Policy 1662 - Anti-Harassment (Administration)  
New Policy 8390 - Animals on Educational Service Center Property  
Revised Policy 1220 - Employment of the Superintendent  
Revised Policy 1310 - Employment of the Treasurer  
Revised Policy 1520 - Employment of Administrators  
Revised Policy 2623.02 - Third Grade Reading Guarantee  
Revised Policy 3120 - Employment of Professional Staff  
Revised Policy 3220 - Standards-Based Teacher Evaluation  
Revised Policy 3362 - Anti-Harassment (Professional Staff)  
Revised Policy 3430.01 - FMLA Leave (Professional Staff)  
Revised Policy 4362 - Anti-Harassment (Classified Staff)  
Revised Policy 4430.01 - FMLA Leave (Classified Staff)  
Revised Policy 5513 - Care of School Property  
Revised Policy 5517 - Anti-Harassment (Students)  
Revised Policy 5517.01 - Bullying and Other Forms of Aggressive Behavior  
Revised Policy 6152 - Student Fees, Fines and Charges  
Revised Policy 7300 - Disposition of Real Property/Personal Property

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Revised Policy 8210 - School Calendar  
 Revised Policy 8330 - Student Records  
 Revised Policy 8405 - Environmental Health and Safety Issues  
 Revised Policy 8462 - Student Abuse and Neglect

Roger Sero moved, seconded by Darrel Tyler that the foregoing recommendations be approved.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Tyler-yes; Von Gunten-yes  
 Motion Carried

## 2. GENERAL: 13-63

- a. To approve an agreement to provide consulting services to New London Local School District for Social Studies Professional Development, on November 15, 2013 at a cost of \$1,000.
- b. To approve an agreement to provide consulting services to New London Local School District for Early Release Professional Development Curriculum Maps and Every Day Math Alignment, on November 15, 2013 at a cost of \$1,500.
- c. To approve a contract with **Lori G. Wilfong, Ph.D.** to present at the ELA Conference on December 11, 2013 at a cost of \$200, to be paid through Curriculum Rotary.
- d. To approve the Service Agreement with Wellington Exempted Village Schools to provide a Transition Coordinator, for a maximum of 10 hours per week, effective December 9, 2013 thru July 31, 2014. Wellington Exempted Village Schools agree to pay all costs associated with the Transition Coordinator.

Lois Von Gunten moved, seconded by Roger Sero that the foregoing recommendations be approved.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Tyler-yes; Von Gunten-yes  
 Motion Carried

## 3. PERSONNEL: 13-64

- a. To employ **Linda Mangan** as an Educational Aide at Avon Local, for 7 hours per day/5 days per week, on Step 0 of the Educational Aide salary schedule, at a pro-rated salary of \$7,926.10, effective November 11, 2013 thru July 31, 2014. All costs to be paid by Avon Local Schools.
- b. To approve a supplemental contract for **Linda Mangan** for additional work hours outside of the regular school day effective for the 2013-2014 school year. Additional hours will be paid at her hourly rate through the submission of timesheets, not to exceed 24 hours. All costs to be paid by Avon Local Schools.
- c. To employ **Lisa Carter** as a substitute teacher for Project SEARCH, at the regular substitute rate of \$100 per day/\$50 per half day, to be paid by submission of timesheets, for the 2013-2014 school year.
- d. To employ the following part-time aides as substitute aides, not to exceed 24 hours per week for the Elyria Preschool Program, for the 2013-2014 school year, with all costs billed back to the Elyria City Schools:

**Sue Conrad** at Step 5 of the Educational Aide Salary Schedule  
**Anne Hamilton** at Step 0 of the Educational Aide Salary Schedule  
**Ann Klejka** at Step 0 of the Educational Aide Salary Schedule  
**Kristin Ott** at Step 0 of the Educational Aide Salary Schedule

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- e. To Employ **James Wotowiec** as a part-time Transition Coordinator for the Wellington Schools, at an hourly rate of \$31, not to exceed 10 hours per week, effective December 9, 2013 thru July 31, 2014. To be paid by submission of timesheets and all costs to be paid by Wellington Exempted Village Schools.
- f. To amend resolution 13-40(aa), to increase summer hours for **Laura Morahan**, Clerk assigned to Holy Trinity, by .5 hour. All costs to be paid by Avon Local Schools.
- g. To amend resolution 13-45(dd), to add and/or increase the following travel allowances:
- |                     |                                 |                          |
|---------------------|---------------------------------|--------------------------|
| Conley, Darren      | PBIS Consultant                 | Add'l \$6,000            |
| Conrad, Barbara     | Speech Supervisor               | \$4,000 (516-9078)       |
| Imbrogno, Jessica   | Transition Coordinator          | Add'l \$2,000            |
| Komperda, John      | OIP Consultant                  | Add'l \$3,000 (516-9078) |
|                     |                                 | Add'l \$1,000 (599-9914) |
| Linder, Martin      | OIP Consultant                  | Add'l \$4,000            |
| Osko, Nancy         | Early Learning & Literacy Read. | Add'l \$6,000            |
| Pennington, Michael | Techn. Integr. Trainer          | \$2,000 (001-9007)       |
- h. To rescind resolution 13-33(b) and (d) due to redundancy. Additional time previously approved for **Marianne Teitelbaum** and **Karen Thorne**.
- i. To accept the resignation of **Gregory Ludwig**, Director of Operations and Curriculum at Avon Lake City Schools effective March 31, 2014.

Judy Maldonado moved, seconded by Darrel Tyler that the foregoing recommendations be approved.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Tyler-yes; Von Gunten-yes  
Motion Carried

#### 4. LERC BOARD OF DIRECTORS: 13-65

- a. To approve the minutes for the meeting of September 9, 2013.
- b. To approve the Fiscal Reports for the following Consortium Programs (September 2013): Insurance Life Insurance

Judy Maldonado moved, seconded by Roger Sero that the foregoing recommendations be approved.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Tyler-yes; Von Gunten-yes  
Motion Carried

#### NEW BUSINESS

None.

#### ADJOURNMENT: 13-66

Roger Sero moved, seconded by Lois Von Gunten that the meeting be adjourned at 5:15 P.M.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Tyler-yes; Von Gunten-yes  
Motion Carried

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President

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Treasurer