

RECORD OF PROCEEDINGS

Minutes of

Educational Service Center of Lorain County Governing Board

Regular Meeting

Held: Elyria, Ohio

Date: May 15, 2018

CALL TO ORDER

The Educational Service Center of Lorain County Governing Board held its Regular Meeting on Tuesday, May 15, 2018. The meeting was called to order by Mrs. Von Gunten at 4:00 P.M.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Von Gunten-yes
 Absent: Sero
 Motion Carried

HEARING FROM THE PUBLIC

None.

BOARD MEMBER REPORTS

None.

TREASURER'S REPORT

Mrs. Orseno updated the board on the condition of funds, receipts versus expenditures and investments.

TREASURER'S RECOMMENDATIONS: 18-35

1. It is recommended that the Board approve:

- a. Minutes of the regular meeting of the Board held on April 17, 2018.
- b. Financial Report and Condition of Funds for April, 2018 as reviewed and read.
- c. Payment of April bills as described in the computer printout sheets.
- d. Investments as reviewed and read.
- e. Accept and appropriate the Secondary Transition Grant (499-9218) in the amount of \$10,000.

James Barnhart moved, seconded by Ken Kalina that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Von Gunten-yes
 Absent: Sero
 Motion Carried

SUPERINTENDENT'S REPORT

- First Reading of new and revised Board Policies:

Revised Policy 4121 -	Criminal History Record Check
Revised Policy 7530 -	Lending of Board Owned Equipment
New Policy 7530.02 -	Staff Use of Personal Communication Devices
New Policy 7542 -	Access to Educational Service Center Technology Resources and/or Information Resources from Personal Communication Devices
Revised Policy 8400 -	School Safety
Revised Policy 9141 -	Center, Business Advisory Council

SUPERINTENDENT'S RECOMMENDATIONS:

1. GENERAL: 18-36

- a. To approve the interagency agreement between: Early Head Start & Head Start (EH&HS), Lorain County Board of Developmental Disabilities (LCBDD), Lorain County Local Education Agencies and Help Me Grow Early Intervention Services of Lorain County, effective July 1, 2018 through June 30, 2019.
- b. To approve an agreement to facilitate a Superintendent's Search for Keystone Local Schools at a rate of actual incurred costs, not to exceed \$500.

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- c. To approve the service agreement with Avon Local Schools for vision services for the extended school year program (ESY) effective June 18 - August 18, 2018 to be charged \$75 per hour.
- d. To approve the agreement with the Lorain County Board of Mental Health for community health agencies to provide services at no cost to the Educational Service Center of Lorain County.
- e. To approve the independent service contract with the Lorain Court of Common Pleas, Domestic Relations Division, for three Attendance Officers to serve Avon, Avon Lake, Clearview, Columbia, Firelands, Keystone and Midview, Oberlin, Sheffield/Sheffield Lake and Wellington Schools at a cost of \$117,990 for the 2018-19 school year.
- f. To approve the Maintenance Agreement (MAN & LAN) with Connect for the Educational Service Center of Lorain County, the Lorain County Detention Home facilities and Pathways to Success from July 1, 2018 through June 30, 2021.
- g. To approve the 2018-2019 Pathways to Success school calendar.

EXHIBIT A

**Pathways To Success
Staff School Year Calendar
2018-1019**

JULY 2018				
M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

AUGUST 2018				
M	T	W	TH	F
	1	2	3	
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

SEPTEMBER 2018				
M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

OCTOBER 2018				
M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

NOVEMBER 2018				
M	T	W	TH	F
		1	2	
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

DECEMBER 2018				
M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

Aug. 1st: Office Staff's 1st Day
 Aug. 20th: Teacher's 1st Day/ESC Staff Meeting
 Aug. 27th: Student's 1st Day
 Sept. 3rd: Labor Day
 Sept. 28th: 1st Qrt. Interim Reports
 Oct. 12th: NEOEA Day - No Classes
 Nov. 2nd: 1st Qrt. Report Cards/In-Service
 Nov. 21st: Conferences No classes
 Nov. 22nd: Thanksgiving - Closed
 Nov. 23rd: Closed
 Dec. 7th: 2nd Qrt. Interim Reports
 Dec. 24th thru Jan. 2nd: Winter Break
 Jan. 8th: 2nd Qrt. Report Cards/ESC Meeting
 Jan. 21st: Martin Luther King Day - Closed
 Feb. 15th: 3rd Qrt. Interim Reports
 Feb. 18th: President's Day - Closed
 March 15th: 3rd Qrt. Report Cards/In-Service
 April 12th: 4th Qrt. Interim Reports
 April 15th thru 22nd: Spring Break
 May 10th: Transition Meetings - No Classes
 May 24th: Student's Last Day
 May 27th: Memorial Day - Closed
 May 31st: Teacher's Last day/ESC Staff Meeting
 June 7th: Office Staff's Last Day

08/27-11/02: 1st Qrt	47
11/05-01/18: 2nd Qrt	43
01/21-03/15: 3rd Qrt	47
03/18-05/24: 4th Qrt	43
	179

= No classes
 = Closed
 = Teacher 185 days

JANUARY 2019				
M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

FEBRUARY 2019				
M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	

MARCH 2019				
M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

APRIL 2019				
M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

MAY 2019				
M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

JUNE 2019				
M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
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Judy Maldonado moved, seconded by Ken Kalina that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Von Gunten-yes
 Absent: Sero
 Motion Carried

2. PERSONNEL: 18-37

- a. To authorize the Treasurer to send salary notices to all appropriate administrative personnel for the 2018-2019 school year.
- b. To reemploy board employees in the positions indicated, for the contract period stipulated, as per the approved salary schedule, effective with the employees 2018-2019 contract year. All contracts are contingent upon school districts contracting with the Educational Service Center for services.

One-Year Contracts - August 1, 2018 through July 31, 2019

Christen Bates-Schon School Psychologist (Vermilion) Step 20 10 months

Two-Year Contracts - August 1, 2018 through July 31, 2020

Jane Hawks Sp.Ed. Supervisor (Av.Lk) N/A 4 days/wk 10 mo

Three-Year Contracts - August 1, 2018 through July 31, 2021

Jennifer Fazio Preschool Supervisor (Av.Lk) N/A 4 days/wk 10 mo

Graham Henderson Delinquent Ed. Supervisor N/A 10 months

Dave Miller Director of Techn & Innovation N/A 10 months

Michael Triska Techn & Innovation Specialist N/A 10 months

- c. To authorize the Treasurer to send salary notices to all appropriate certified personnel for the 2018-2019 school year.
- d. To reemploy board certified employees in the positions indicated, for the contract period stipulated, as per the approved salary schedule, effective with the employees 2018-2019 contract year. The employee is employed contingent on the employee executing the Teacher's Limited Contract and agreeing to the waiver of rights under ORC 3319.17 and Board Policy 3131.

One-Year Contracts - August 1, 2018 through July 31, 2019

Maria Arndt	Sp Ed Teacher (Holy Trinity)	MA+15	Step 16	25 hrs/wk	9 months
Jennifer Arnold	Preschool Teacher (Avon)	MA+30	Step 20		9 months
Renee Banal	Speech/Lang Pathologist	MA+15	Step 20	4 days/wk	9 months
Angela Barnes	Visually Impaired Teacher	MA+30	Step 20		9 months
Heather Barr	Interv. Spec. (St.Mary)	BA+15	Step 3		9 months
Julie Bockmore	Occupational Therapist	MA	Step 6		9 months
Brenda Booth	Speech/Lang Pathologist	MA	Step 8	2 days/wk	9 months
Victoria Carrier	Preschool Teacher	MA	Step 11		9 months
Kristen Carter	Occupational Therapist	MA	Step 12		9 months
Myra Cesear	Speech/Lang Path (St. Joe/Amh)	MA	Step 10	2 days/wk	9 months
Catherine Cunningham	DH Teacher	MA	Step 5		9 months
Jessica Davis	Preschool Teacher	MA	Step 14	26 hrs/wk	9 months
Jennifer Derk	Preschool Teacher	MA	Step 17		9 months
Gina Dinardo-Rose	Psychologist (Avon Lake)	MA+30	Step 20		9 months
Joanne Doran	Preschool Psych. (Avon)	MA+30	Step 20		9 months
Rachel Edwards	Interv.Spec (St.Joseph-Amh)	MA	Step 7		9 months
Allison Ferrone	Pathways to Success Teach	BA	Step 7		9 months
Melissa Folk	SS/Pathways Teacher	MA+30	Step 20		9 months
Heather Freiberg	Psychologist (Lake Ridge)	MA+30	Step 20		180 days
				plus 20 extended days	
Jody Friedman	Preschool Teacher (Avon)	MA	Step 7		9 months
Susan Gest	Preschool Teacher	BA+15	Step 12	26 hrs/wk	9 months
Gabrielle Giamboi	Intervention Specialist	BA+15	Step 10		9 months
Dawn Gibson	DH Teacher	MA	Step 20		9 months
Kaitlyn Gray	Psychologist (Avon Lake)	MA+30	Step 4		9 months
Debra Greszler	Resident Educator Mentor	N/A	not to exceed 24 hrs/wk		9 months
Michael Hancock	DH Teacher	BA	Step 20		9 months
Christopher Howell	DH Teacher	MA	Step 19		9 months
Chelsea Kaminski	Occupational Therapist	MA	Step 5		9 months
Ryan Kauffman	Preschool Teacher (Avon)	BA	Step 1		9 months
Megan Khandekar	Occupational Therapist	MA	Step 20		9 months
Lynne Knapp	Speech/Lang Pathologist	MA	Step 20		9 months
Kristen Koenig	Project SEARCH Teacher	MA	Step 6		9 months
Elizabeth Koscho	Preschool Teacher (Avon)	BA+15	Step 19		9 months
Brooke Lewis	Visually Impaired Teacher	MA+30	Step 13		9 months

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One Year Contracts - August 1, 2018 through July 31, 2019 Cont'd.

Daniel Palisin	SS/Pathways Teacher	MA	Step 19		9 months
Karen Podsiadlo	Preschool Teacher	MA	Step 15		9 months
Elisa Rader	Preschool Teacher	MA	Step 5		9 months
Carolyn Richardson	Speech/Lang Path (Avon)	BA+15	Step 16	4 days/wk	9 months
Kathy Rohde	Preschool Psychologist	MA+30	Step 20		9 months
Brandie Rush	Preschool Teacher (Avon)	MA+30	Step 18		9 months
Susan Schneider	Preschool Teacher	BA+15	Step 17		9 months
Vincent Shoham	ELL Coordinator(Avon Lake)	MA+15	Step 5		9 months
Kimberly Shumate	School Nurse (Open Door)	N/A	not to exceed 30 hrs/wk		9 months
Kimberly Smola	Speech/Lang Path(Avon Lake)	MA+30	Step 13	3 days/wk	9 months
Brandy St.Hilaire	Turning Point Teacher	MA	Step 17		9 months
Jessica Talbott	Speech/Lang Path (Avon)	MA	Step 7		9 months
Jillian Toccaceli	Physical Therapist	MA+30	Step 12+PhD	3 days/wk	9 months
Stacy Vrbancic	Preschool Teacher (Avon)	BA+15	Step 19		9 months
Molly Westerheide	Occupational Therapist	MA+30	Step 12		9 months
Julie Wilmer	Preschool Teacher (Avon)	BA	Step 18		9 months
James Wotowiec	Transition Coord. (Welling)		hourly, not to exceed 10 hrs/week		
Emily Yaggie	Preschool Teacher (Avon)	BA+15	Step 7		9 months
Brooke Yenkevich	Preschool Teacher	MA	Step 17		9 months
Daniel Zacharias	Pathways to Success Teach	MA+30	Step 3		9 months
John Zbornik	Psychologist	MA+30	Step 20+PhD	4 days/wk	9 months

- e. To employ **Justin Susanjar**, Pathways to Success Teacher, on a 9-month contract at Step 3 BA of the Teacher Salary Schedule effective August 20, 2018 through July 31, 2019.
- f. To employ **Deborah Sawicki**, part-time Speech-Language-Hearing Services secretary, not to exceed 24 hours per week at Step 11 of the Secretary Level 1 salary schedule by submission of timesheets effective August 1, 2018 through July 31, 2019.
- g. To employ **Barb Wilson**, Educational Aide assigned to the Early Learning Center, on a one year contract, at Step 10 of the Educational Aide salary schedule, effective August 20, 2018 through July 31, 2019.
- h. To approve supplemental contracts for the following:
- Elizabeth Fleming-Krall**, to serve as Supervisor of the ESY Preschool program at the Early Learning Center, effective June 18 - August 9, 2018. To be paid \$2,000 in the August 10th payroll out of 001-9015.
- Victoria Carrier, Gabby Giamboi, Lee Ann Rader and Susan Schneider** as ESY Preschool Teachers, effective June 18 - August 9, 2018 at a daily rate of \$100 to be paid by submission of timesheets out of 001-9015.
- Jana Fehlan, Brittany Irwin, Schawanna Newton and Barb Wilson** as ESY Preschool Aides, effective June 18 - August 9, 2018 at a daily rate of \$35 to be paid by submission of timesheets out of 001-9015.
- Jamie Maassen**, Director of Special Education Services, additional time up to 80 hours, effective June 11 through August 1, 2018 to be paid at her current hourly rate by submission of timesheets.
- Brooke Lewis**, Visually Impaired Teacher, for ESY services for Avon Local Schools, effective June 18 - August 17, 2018 to be paid at her current hourly rate by submission of timesheets. All costs to be reimbursed by Avon Local Schools.
- Susan Schneider**, Before and After Care Substitute, effective 08/21/18 - 05/30/19 to be paid at an hourly rate of \$9.62 by submission of timesheets.
- i. To non-renew the contract of **Kathleen Gittinger**, Interim Occupational Therapist, for the 2018-19 school year pursuant to Board Policy 3142.
- j. To accept the resignation due to retirement of **Darren Conley**, PBIS and FCE Consultant SST2, effective December 31, 2018.
- k. To accept the resignation of **Brigitte Kaiser**, Literacy Specialist assigned to Wellington Schools, effective June 8, 2018.

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1. To revise resolution #18-07(f) out of state travel for **Cathy Bauer**, SST2 Consultant, to an estimated cost of \$2,322 due to Stacey Vince not attending the conference.
- m. To approve out-of-state travel for **Nancy Osko**, Early Literacy Consultant SST2 to attend the Language & Literacy Spring 2018 CSLC Leads Meeting in Minneapolis, MN on June 6-7, 2018 at an estimated cost of \$2,300 to be reimbursed by NCSI.

Judy Maldonado moved, seconded by James Barnhart that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Von Gunten-yes
 Absent: Sero
 Motion Carried

NEW BUSINESS

None.

ADJOURNMENT: 18-38

James Barnhart moved, seconded by Judy Maldonado that the meeting be adjourned at 4:35 P.M.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Von Gunten-yes
 Absent: Sero
 Motion Carried

 President

 Treasurer