

**RECORD OF PROCEEDINGS**

Minutes of

Organizational Meeting

Educational Service Center of Lorain County Governing Board

Held: Elyria, Ohio

Date: January 20, 2021

CALL TO ORDER

The Educational Service Center of Lorain County Governing Board held its Organizational Meeting on Wednesday, January 20, 2021. The meeting was called to order by President pro tem James Barnhart at 2:34 P.M.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Melda-yes; Sero-yes  
Absent: None  
Motion Carried

SUPERINTENDENT'S RECOMMENDATIONS:1. GENERAL: 21-01

- a. I, James Barnhart, wish to nominate and elect **Judy Maldonado**, as President of the Educational Service Center of Lorain County Governing Board for the 2021 year.
- b. I, Roger Sero, wish to nominate and elect **Deborah Melda**, as Vice-President of the Educational Service Center of Lorain County Governing Board for the 2021 year.
- c. Establishment of Time and Date for Holding Regular Meetings of the Educational Service Center of Lorain County Governing Board During 2021 (ORC 3313.15).

Time: 2:30 P.M.

Typically, the 3<sup>rd</sup> Wednesday of the Month with the following exception:  
No meeting in July

Judy Maldonado moved, seconded by Ken Kalina that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Melda-yes; Sero-yes  
Motion Carried

2. STANDING AUTHORIZATION: 21-02

- a. To authorize the Treasurer to establish a Service Fund of \$20,000 as stipulated by law.
- b. The Board should give consideration to, and nominate its members to fill the standing committee assignments for the 2021 year.

OSBA Liaison  
Policy Development  
Endowment

Deborah Melda  
James Barnhart  
Judy Maldonado

- c. In case of the Treasurer's absence from a meeting, the Governing Board will choose one of its members as Treasurer Pro-Tempore as prescribed by law.
- d. To authorize the Treasurer to perform the following functions in order to proceed with prompt transactions of fiscal affairs in 2021:
  1. Establish appropriations within the revenue projections.
  2. Pay bills insofar as they fall due, providing there is money in the appropriations.
  3. Invest active, interim and inactive funds in accordance with Board policy and the Ohio Revised Code.
- e. That the Governing Board waives the official formal reading of minutes at Board meetings and authorize approval by motion for all 2021 Board meetings.

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- f. To authorize the Superintendent to make use of the following law firms outside of the County Prosecuting Attorney as prescribed by ORC 305.14 for some matters of legal concern:

O'Toole, McLaughlin, Dooley & Pecora Co., LPA  
Walter Haverfield LLP

- g. To grant permission to the Educational Service Center of Lorain County Superintendent to attend all required state and organizational meetings, and meetings which shall increase the effective operation of the Educational Service Center of Lorain County, and to pay for all normal expenses incurred while representing the Board at the same for the year 2021.
- h. Grant permission to the Educational Service Center of Lorain County Treasurer to attend all required state and organizational meetings, and meetings which shall increase the effective operation of the Educational Service Center of Lorain County, and to pay for all normal expenses incurred while representing the Board at the same for the year 2021.
- i. For the terms commencing after the date of this resolution, members of the Educational Service Center of Lorain County Governing Board shall be compensated for all meetings at the maximum rate permitted by law.
- j. Approve the following out-of-state conferences for board members, superintendent and treasurer for the 2021-22 school year: AASA, AESA, NSBA, and ASBO.

Judy Maldonado moved, seconded by Deborah Melda that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Melda-yes; Sero-yes  
Motion Carried

ADJOURNMENT: 21-03

Ken Kalina moved, seconded by Deborah Melda that the meeting be adjourned at 2:38 P.M.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Melda-yes; Sero-yes  
Motion Carried

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 President

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 Treasurer

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Regular Meeting

Educational Service Center of Lorain County Governing Board

Held: Elyria, Ohio

Date: January 20, 2021

CALL TO ORDER

The Educational Service Center of Lorain County Governing Board held its Regular Meeting on Wednesday, January 20, 2021. The meeting was called to order by Mrs. Maldonado at 2:42 P.M.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Melda-yes; Sero-yes

Absent: None

Motion Carried

HEARING FROM THE PUBLIC

None.

BOARD MEMBER REPORTS:

None.

TREASURER'S REPORT

Ms. Dotson updated the board on the condition of funds, receipts versus expenditures and investments.

TREASURER'S RECOMMENDATIONS: 21-04

1. It is recommended that the Board approve:

- a. Minutes of the regular meeting of the Board held on December 16, 2020.
- b. Financial Report and Condition of Funds for December, 2020 as reviewed and read.
- c. To authorize the Treasurer to accept ESSER ESC Family Engagement Liaison Grant Fund (507-9021) in the amount of \$58,800 with services to be provided by ESC of Northeast Ohio.
- d. To authorize the Treasurer to accept the Face Masks for Schools Grant Fund (507-9121) and to appropriate and expend \$3,796.80 following the grant guidelines.

James Barnhart moved, seconded by Roger Sero that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Melda-yes; Sero-yes

Motion Carried

SUPERINTENDENT'S REPORT

- General updates

SUPERINTENDENT'S RECOMMENDATIONS:

1. GENERAL: 21-05

- a. To authorize the Treasurer to pay the Ohio School Boards Association (OSBA) annual membership dues for calendar year 2021 in the amount of \$3,111 that includes and OSBA Briefcase electronic subscription.
- b. To approve the Partnership Agreement with Oberlin Center for the Arts to provide professional development from January - June 2021, not to exceed \$62,500.
- c. To approve the Partnership Proposal for the Family Engagement Liaison Consultant provided by the ESC of Northeast Ohio from January 1 - November 30, 2021, not to exceed \$58,800.
- d. To approve the Program Contract with NCOESC for professional development on literacy at Firelands Local Schools on August 19, 2021 at a total cost of \$2,837.46. (Curr. Rotary)

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- e. To approve the service agreement with Firelands Local Schools for professional development on literacy August 19, 2021 at a total cost of \$2,894.21. (2021-015 ~ Curr. Rotary)
- f. To approve the Professional Services Contract with Dr. Katie Knapp for Social Studies adoption and consultative services at Elyria City Schools from January 27 - April 30, 2021 at a total cost of \$15,000. (Curr. Rotary /\$2.50 fund).
- g. To approve the service agreement with Elyria City Schools for Social Studies adoption and consultative services from January 27 - April 30, 2021 at a total cost of \$15,600. (2021-015 - Curr. Rotary/\$2.50 fund)
- h. To approve the agreement with Dr. Anita Archer to present via Zoom a Leadership Series on the following dates: 02/02/21, 02/16/21, 03/02/21, and 08/03/21. In addition she will present Explicit Instruction on the following dates: 06/28/21, 06/29/21, 06/30/21, and 07/01/21 at a total cost not to exceed \$17,000. (Fund 516)
- i. To approve the Ohio Department of Education Grant Agreement for Ohio's State Support Teams for FY21.
- j. To approve the resolution to expand employment of substitute teachers consistent with Am. Sub. House Bill 409.

**Resolution to expand employment of substitute teachers consistent with Am. Sub. House Bill 409**

Pursuant to the authority granted in Section 3 of Amended Substitute House Bill 409 of the 133<sup>rd</sup> General Assembly, signed by Governor DeWine on or about January 7, 2021, the Governing Board of the ESC of Lorain County authorizes the employment of substitute teachers, as-needed, who do not hold a post-secondary degree, as otherwise required pursuant to Ohio law and regulations, including Ohio Revised Code 3319.226 and 3319.30, Ohio Administrative Code Section 3301-23-44, and/or Board Policy, provided that all other applicable requirements and procedures, including successful completion of a criminal background check and evidence of a non-renewable temporary substitute teaching license issued by the Ohio Department of Education, have been satisfied.

This is a temporary resolution of the Governing Board, and the authority granted by this resolution extends from the effective date through June 30, 2021.

James Barnhart moved, seconded by Ken Kalina that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Melda-yes; Sero-yes  
Motion Carried

2. PERSONNEL: 21-06

- a. To employ **Katie Benzel**, Substitute Aide assigned to the Early Learning Center, at the hourly rate of \$14.44/hour, to be paid by submission of timesheets, effective January 4 - May 28, 2021.
- b. To approve a travel allowance for **Jacqueline Davis**, Visually Impaired Teacher, not to exceed \$1,025, for the remainder of the 2020-21 school year.
- c. To approve the following professional memberships for the 2020-21 school year:
 

<b>Taylor</b>	<b>Gershon</b>	ASHA (American Speech-Lang. Hearing Assoc.)
		OSSPEAC (Ohio Schools Speech Pathology Ed. & Audiology Coalition)
		EAA (Educational Audiology Association)

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**Crystal Henry** ASHA (American Speech-Lang. Hearing Assoc.)  
 OSSPEAC (Ohio Schools Speech Pathology Ed.  
 & Audiology Coalition)  
 EAA (Educational Audiology Association)

- d. To revise resolution #20-64(d) extend employment of **Kiera Naples** to March 31, 2021.
- e. To approve FMLA for **Judy Page**, Educational Aide at the Early Learning Center, effective December 17, 2020 - March 1, 2021. All accrued sick, personal and vacation leave will be used before an unpaid leave.
- f. To accept the resignation of **Carly Bachna**, Educational Aide at the Early Learning Center, effective January 23, 2021.

James Barnhart moved, seconded by Roger Sero that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Melda-yes; Sero-yes  
 Motion Carried

NEW BUSINESS:

None.

ADJOURNMENT: 21-07

James Barnhart moved, seconded by Roger Sero that the meeting be adjourned at 2:59 P.M.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Melda-yes; Sero-yes  
 Motion Carried

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 President

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 Treasurer