

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Educational Service Center of Lorain County Governing Board

Held: Elyria, Ohio

Date: January 21, 2014

CALL TO ORDER

The Educational Service Center of Lorain County Governing Board held its Regular Meeting on Tuesday, January 21, 2014. The meeting was called to order by Mr. Kalina at 4:07 P.M.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes
Absent: Tyler
Motion Carried

HEARING FROM THE PUBLIC

None.

BOARD MEMBER REPORTS

Treasurer's Evaluation

TREASURER'S REPORT

Mrs. Orseno updated the board on the condition of funds, receipts versus expenditures and investments.

TREASURER'S RECOMMENDATIONS: 14-04

1. It is recommended that the Board approve:

- a. Minutes of the regular meeting of the Board held on December 17, 2013.
- b. Financial Report and Condition of Funds for December, 2013 as reviewed and read.
- c. Payment of December bills as described in the computer printout sheets.
- d. Investments as reviewed and read.
- e. To authorize the Treasurer to use ESC general funds to pay for filing fees when submitting on-line financial disclosure statements to the Ohio Ethics Commission. This would include Board Members, Superintendent and Treasurer.

Roger Sero moved, seconded by Judy Maldonado that the foregoing recommendations be approved.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes
Absent: Tyler
Motion Carried

SUPERINTENDENT'S REPORT

- Mid-year Serving Forward 2.0 Action Plan

SUPERINTENDENT'S RECOMMENDATIONS:

1. GENERAL: 14-05

- a. To approve a contract with William Bender, Ph.D. for keynote and breakout sessions for REACHigher Math Conference on February 27, 2014 and a full day session on differentiated instruction for K-5 teachers on February 28, 2014, at a cost not to exceed \$12,871.80 which includes 120 copies of the book Differentiating Instructions for Sutdents with Learning Disabilities. To be paid through Curriculum Rotary.
- b. To approve the agreement with Burges & Burges Strategists to analyze and prepare a third-party survey for the Educational Service Center of Lorain County at a cost of \$10,000. To be paid through Curriculum Rotary.
- c. To approve amending resolution #13-44(w) with ComDoc, replacing color copier at the Early Learning Center.

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- d. To approve a Malley's Chocolate fundraiser for the Early Learning Center preschool program, effective March 3rd - 21st, 2014.
- e. To approve a contract with **Matt Markling** to present at the Supervisors Network Meeting on February 11, 2014 at a cost of \$500. To be paid through SST funds.
- f. To approve the Ohio School Boards Association (OSBA) membership for 2014 and to pay the annual membership dues of \$2,980.
- g. To rescind resolution 13-44(c) contract with eSchoolView between the Educational Service Center of Lorain County and State Support Team 2.
- h. To approve separate contracts with eSchoolView for the Educational Service Center of Lorain County and State Support Team 2.

Roger Sero moved, seconded by Judy Maldonado that the foregoing recommendations be approved.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes
 Absent: Tyler
 Motion Carried

2. PERSONNEL: 14-06

- a. To employ **Jasmine Montijo** as Lab Manager, on a one-year 9 month contract effective January 22, 2014 thru July 31, 2014 for 184 days at a pro-rated salary of \$9,464. All costs to be paid by Lorain Digital Academy.
- b. To approve a supplemental contract for **Jasmine Montijo**, Lab Manager, for FY2013-2014, not to exceed 20 extra days, to be paid at her daily rate by submission of timesheets. All costs to be paid by Lorain Digital Academy.
- c. To extend an unpaid leave of absence through the Family Medical Leave Act for **Marianne Churko** until February 6, 2014. Marianne will be responsible for paying the employee 12% of health insurance to maintain coverage in February.
- d. To amend resolution 13-45(n.2) **Michelle Stoffan** contracted services, not to exceed 195 hours.
- e. To amend resolution #13-45(p) with **Katie Knapp** as a Curriculum Consultant, not to exceed 24 days, to be paid by submission of timesheets through general fund.
- f. To amend Resolution #13-45(dd), to increase the travel reimbursement for **Jessica Imbrogno** in the amount of \$1,000 for FY14
- g. To amend resolution 13-45(dd) to increase the travel reimbursement for **Martin Linder** in the amount of \$3,500 for FY14.
- h. To accept the resignation/retirement of **Vicki Fisher**, Director of Curriculum & Instruction, Avon Local Schools, effective July 1, 2014.
- i. To accept the resignation of **Rachel Yacobucci**, Lab Manager for Lorain Digital Academy, effective January 9, 2014.

Judy Maldonado moved, seconded by Lois Von Gunten that the foregoing recommendations be approved.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes
 Absent: Tyler
 Motion Carried

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3. LERC BOARD OF DIRECTORS: 14-07

- a. To approve the minutes for the meeting of November 18, 2013.
- b. To approve the Fiscal Reports for the following Consortium Programs (November, 2013):

Insurance	Life Insurance
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- c. To approve the FY2015 proposed appropriations and revenue projections
- d. To authorize the treasurer to write-off old un-cashed checks in the amount of \$796.50 from the claims account and transfer the money to the LERC general fund account.

Check Number	510087	Amount	\$	173.00
Check Number	510708	Amount	\$	110.00
Check Number	510901	Amount	\$	55.00
Check Number	511652	Amount	\$	100.00
Check Number	511707	Amount	\$	52.00
Check Number	512108	Amount	\$	150.00
Check Number	515366	Amount	\$	103.55
Check Number	515772	Amount	\$	47.00
Check Number	516998	Amount	\$	5.95
		TOTAL	\$	796.50

- e. To authorize the treasurer to transfer \$569.13 from the Life Insurance Program to the Health Insurance Program in order to close out the Life Insurance accounts.

Lois Von Gunten moved, seconded by Roger Sero that the foregoing recommendations be approved.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes
 Absent: Tyler
 Motion Carried

NEW BUSINESS

None.

ADJOURNMENT: 14-08

Judy Maldonado moved, seconded by Roger Sero that the meeting be adjourned at 5:15 P.M.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes
 Absent: Tyler
 Motion Carried

 President

 Treasurer